

APPLICATION FOR EMPLOYMENT

R & T UNLIMITED SECURITY, LLC.
113 Barron Spot Village Mall
Kingshill St. Croix, VI 00850
(340) 778 - 3500
FAX (813) 435-2354



"AN EQUAL OPPORTUNITY EMPLOYER"

PERSONAL INFORMATION

NAME:		DATE:	
SOCIAL SECURITY NUMBER:			
HOME ADDRESS:			
MAILING ADDRESS:			
CITY, STATE ZIP CODE:			
HOME TELEPHONE:		BUSINESS TELEPHONE:	
CITIZENSHIP:	IF NOT, GIVE RESIDENCE NO. & EXPIRATION DATE		
* POSITION APPLYING FOR & CURRENT PRIMARY EMAIL ADDRESS			
TITLE:		SALARY DESIRED:	
REFERRED BY:		DATE AVAILABLE:	

EDUCATION

HIGH SCHOOL NAME, CITY, STATE):	
GRADUATION DATE:	
BUSINESS OR TECHNICAL SCHOOL:	
DATE ATTENDED:	DEGREE, MAJOR:
UNDERGRADUATE COLLEGE:	
DATE ATTENDED:	DEGREE, MAJOR:
GRADUATE SCHOOL	
DATE ATTENDED:	DEGREE, MAJOR:

REFERENCE

The age Discrimination in Employment Act of 1967 prohibits discrimination on basis of age with respect to individual who are at least 40 but less than 70 years of age.

GENERAL

SUBJECTS OF SPECIAL STUDY OR RESEACH WORK

EMPLOYMENT

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER(S)	SALARY	POSITION	REASON FOR LEAVING
FROM TO				
FROM TO				
FROM TO				
FROM TO				
FROM TO				

PHYSICAL RECORD AND WORK SCHEDULE LIMITAIONS: REQUIRED TO ANSWER

DO YOU HAVE ANY PHYSICAL, PSHYCOLOGICAL LIMITATIONS OR ANY SITUATION THAT PRECLUDE YOU FROM PERFORMING ANY WORK OR WORKING ANY DAY OR SHIFT WHICH YOU ARE BEING CONSIDERED? THIS ALSO INCLUDES ANY MEDICAL DRUG CURRENTLY TAKING

YES NO

IF YES, PLEASE EXPLAIN

IN CA SE OF EMERGENCY NOTIFY:

NAME	ADDRESS	TELE, #
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"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED WHEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION" CONCERNING MY PREVIOUS EMPLOMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE PERSONAL OR OTHERWISE AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU.

UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT ANY PRIOR NOTICE.

**APPLICANT'S PRE-EMPLOYMENT
QUESTIONNAIR BACKGROUND INVESTIGATION
SECURITY GUARD POSITION**

Q. WHAT IS YOUR FULL NAME?

A. _____

Q. HAVE YOU EVER BEEN KNOWN BY ANY OTHER NAME?

A. _____

Q. WHAT IS YOUR CURRENT PHYSICAL (HOME) ADDRESS?

A. _____

Q. WHAT IS YOUR MAILING ADDRESS?

A. _____

Q. WHAT IS YOUR TELEPHONE NUMBER(S), BOTH AT HOME AND AT WORK?

A. _____

Q. WHERE WERE YOU BORN?

A. _____

Q. WHAT IS YOUR DATE OF BIRTH?

A. _____

Q. WHAT IS YOUR SOCIAL SECURITY NUMBER?

A. _____

Q. WHAT IS YOUR PRESENT MARITAL STATUS?

A. _____

DATE: _____

APPLICANT'S SIGNATURE

PAGE 2.
BACKGROUND INVESTIGATION (Cont'd.)

Q. DO YOU HAVE DEPENDENTS? IF YES HOWMANY?

A. _____

Q. HAVE YOU EVER SERVED IN THE MILITARY SERVICE?

A. _____

Q. DO YOU HAVE ANY SPECIALIZED TRAINING?

A. _____

Q. WHAT ARE YOUR HOBBIES?

A. _____

Q. WHAT IS YOUR FATHER'S NAME?

A. _____

Q. WHAT IS YOUR MOTHER'S MAIDEN NAME?

A. _____

Q. DO YOU HAVE ANY BROTHER'S OR/ AND SISTER'S? PLEASE GIVE NAMES.

A. _____

Q. PLEASE LIST THE NAMES OF CLOSEST FRIENDS?

A. _____

Q. IF YOUR MARRIED, PLEASE PROVIDE THE NAME OF YOUR MALE OR FEMALE COMPANION?

A. _____

DATE: _____

APPLICANT'S SIGNATURE

**PAGE 3.
BACKGROUND INVESTIGATION (Cont'd.)**

Q. HAVE YOU EVER BEEN THE SUBJECT OF A BACKGROUND INVESTIGATION IF YES, EXPLAIN?

A. _____

Q. WHAT POSITION ARE YOU APPLYING FOR WITH R & T UNLIMITED SECURITY, LLC?

A. _____

Q. HOW DID YOU LEARN OF THIS POSITION OPENING?

A. _____

Q. WHY ARE YOU INTERESTED IN THE POSITION FOR WHICH YOU HAVE APPLIED?

A. _____

Q. DO YOU HAVE ANY FRIENDS OR RELATIVES THAT WORKS WITH R&T UNLIMITED SECURITY, LLC?

A. _____

Q. WHERE DO YOU PRESENTLY WORK?

A. _____

Q. WHAT IS YOUR CURRENT OCCUPATION OR POSITION?

A. _____

Q. WHY ARE YOU INTERESTED IN LEAVING YOUR CURRENT POSITION?

A. _____

DATE: _____

APPLICANT'S SIGNATURE

PAGE 4.

BACKGROUND INVESTIGATION (Cont'd.)

Q. IN YOUR PRESENT POSITION, WHAT ARE SOME OF YOUR DUTIES AND RESPONSIBILITIES?

A. _____

Q. DO YOU HAVE SECURITY GUARD EXPERIENCE?

A. _____

Q. ARE YOU COMPUTER LITERATE?

A. _____

Q. DO YOU SPEAK ANY LANGUAGE OTHER THAN ENGLISH?

A. _____

Q. HAVE YOU HAD ANY LAW ENFORCEMENT TRAINING?

A. _____

Q. HOW DO YOU FEEL ABOUT BEING IN A POSITION WHICH MIGHT INVOLVE CARRYING A FIREARM?

A. _____

Q. HAVE YOU EVER BEEN TERMINATED FROM A POSITION? IF YES, EXPLAIN.

A. _____

Q. HOW EASILY DO YOU ADOPT TO CHANGES IN THE WORK ENVIRONMENT?

A. _____

DATE _____

APPLICANT'S SIGNATURE

PAGE 5.

BACKGROUND INVESTIGATION (Cont'd.)

Q. HOW DO YOU FUNCTION UNDER STRESS?

A. _____

Q. IF YOU WERE TO EMPLOYED BY R&T UNLIMITED SECURITY LLC, WOULD YOU OBJECT TO INTER-ISLAND TRAVEL?

A. _____

Q. HAVE YOU EVER BEEN ARRESTED? IF YES, EXPLAIN.

A. _____

Q. HAVE YOU EVER BEEN CHARGED WITH ANY OFFENSE EITHER MISDEMEANOR OR A FELONY? IF YES EXPLAIN.

Q. HAVE YOU EVER BEEN CONVICTED OF A MISDEMEANOR OR FELONY? IF YES EXPLAIN.

A. _____

Q. HAVE YOU EVER ASSOCIATED YOURSELF WITH ANYONE YOU KNOW WHO SOLD ILLEGAL DRUGS?

A. _____

Q. HAVE YOU EVER SOLD ILLEGAL DRUGS?

A. _____

Q. HAVE YOU EVER USED ILLEGAL DRUGS SUCH AS HEROINE, COCAINE, CRACK, LSD, OR MARIJUANA?

A. _____

DATE: _____

APPLICANT'S SIGNATURE

PAGE 6.

BACKGROUND INVESTIGATION (Cont'd.)

Q. IF YOU HAVE USED ANY OF THE PREVIOUS LISTED ILLEGAL DRUGS, PLEASE STATE WHEN YOU USED ILLEGAL DRUGS AND THE DURATION OF TIME THAT YOU USED ILLEGAL DRUGS.

A. _____

Q. HAVE YOU EVER HAD A PROBLEM WITH ALCOHOL ABUSE?

A. _____

Q. PLEASE, NAME THREE EMPLOYMENT REFERENCES INCLUDING THEIR MAILING ADDRESS AND TELEPHONE NUMBER.

A. _____

Q. PLEASE, NAME THREE PERSONAL REFERENCES INCLUDING THEIR MAILING ADDRESS AND TELEPHONE NUMBER

A. _____

Q. PLEASE LIST THOSE PLACES WHERE YOU HAVE LIVED FOR A PERIOD OF THREE MONTHS OR MORE GIVING CITY AND STATE ONLY.

A. _____

DATE: _____

APPLICANT'S SIGNATURE

PAGE 7.
BACKGROUND INVESTIGATION (Cont'd.)

Q. WITH REFERENCE TO YOUR RESUME PLEASE EXPLAIN ANY PERIOD OF TIME WHICH HAS NOT BEEN ACCOUNTED FOR IN TERMS OF EDUCATION OR EMPLOYMENT?

A. _____

Q. CAN WE CONTACT YOUR CURRENT EMPLOYER AS A REFERENCE?

A. _____

DATE _____

APPLICANT'S SIGNATURE

DATE OF INTERVIEW

TIME OF INTERVIEW

**PERSON CONDUCTUNG
INTERVIEW**

R & T UNLIMITED SECURITY LLC OF THE VIRGIN ISLANDS
BACKGROUND INVESTIGATION
CHECK LIST

1. ____PHOTOCOPY OF APPLICANT'S DRIVER'S LICENSE
2. ____PHOTOCOPY OF APPLICAN'S SOCIAL SECURITY CARD
- 3.____PHOTOCOPY OF APPLICANT'S BIRTH CERTIFICATE OR IMMIGRATION/NATURALIZATION DOCUMENTS
4. ____PHOTOCOPY OF PASSPORT CARD OR BOOK.
5. ____PHOTOCOPY OF EDUCATIONAL CERTIFICATE
- 6.____MILITARY DISCHARGE DOCUMENTS (FORM 214)
- 7.____N.C.I.C. (NATIONAL CRIME INFORMATION CENTER) RESULTS
- 8._ ____VIRGIN ISLANDS POLICE DEPARTMENT CRIMINAL RECORD CHECK.
- 9.____VIRGIN ISLANDS POLICE DEPARTMENT TRAFFIC RECORD CHECK
- 10 ____ DO YOU OWN A CAR AND HAVE RELIABLE TRANSPORTAION PROVIDE PROOF OF REGISTRATION IF NOT EXPLAIN?

A. _____

